



“RE-BUILDING THE CITY’S WATER SYSTEMS FOR THE 21ST CENTURY”

Sewerage & Water Board OF NEW ORLEANS

C. RAY NAGIN, President
TOMMIE A. VASSEL, President Pro-Tem

625 ST. JOSEPH STREET
NEW ORLEANS, LA 70165 • 504-529-2837 OR 52W-ATER
www.swbnola.org

New Account Checklist

Residential Customers

New customers should apply in person and present:

- 1) A Valid Picture I.D. (State I.D. Or License)
- 2) Social Security Number.
- 3) Proof of Occupancy. (Examples listed below)
 - A) Damage Deposit Receipt.
 - B) Lease.
 - C) Act of Sale.
 - D) Landlord’s Statement.

Note: Each water meter is assigned to a “customer of record,” the person responsible for the bill.

Persons applying for another individual:

- 1) Must bring a signed letter of authorization from the customer
- 2) A valid picture I.D. (State I.D. or License) for the customer
- 3) A valid picture I.D. (State I.D. or License) for the person applying for the customer

Business Customers

Applications for service for businesses or companies must bear the name and signature of an agent or officer representing the business or company.